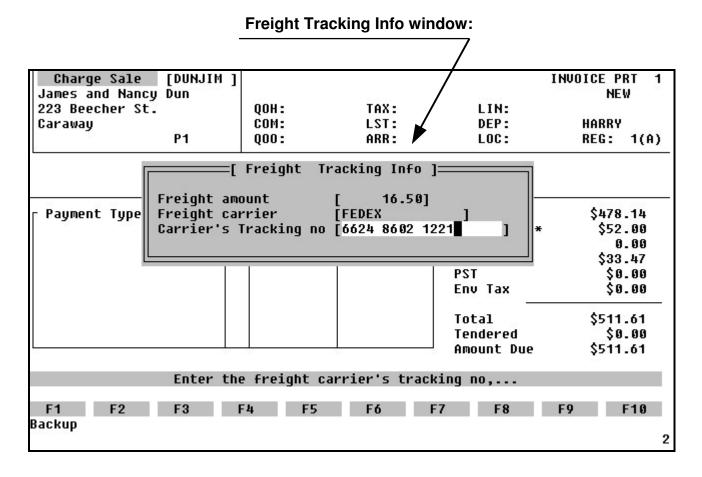# Controller Series Ver 7.2 Bulletin 0011
Freight Tracking

The new Freight Tracking Info window allows users to enter the Freight amount, Freight carrier, and the Carrier's Tracking number. This window is available in Quotes, Orders, Special Order, Layaways, and Invoices. The freight can be added at any time during the sales process - when first quoting to the customer, when shipping the order - or when invoicing the sale.

Freight Tracking Info window:

```
 Charge Sale    [DUNJIM ]                               INVOICE PRT   1
James and Nancy Dun                                              NEW
223 Beecher St.        QOH:        TAX:        LIN:
Caraway                COM:        LST:        DEP:        HARRY
                 P1    QOO:        ARR:        LOC:        REG:  1(A)

                  =[ Freight   Tracking Info ]=
                   Freight amount      [    16.50]
 Payment Type      Freight carrier     [FEDEX        ]            $478.14
                   Carrier's Tracking no [6624 8602 1221█     ]  *  $52.00
                                                                    0.00
                                                                  $33.47
                                                     PST          $0.00
                                                     Env Tax      $0.00

                                                     Total      $511.61
                                                     Tendered     $0.00
                                                     Amount Due $511.61

              Enter the freight carrier's tracking no,...

  F1      F2      F3      F4      F5      F6      F7      F8      F9      F10
Backup
                                                                        2
```
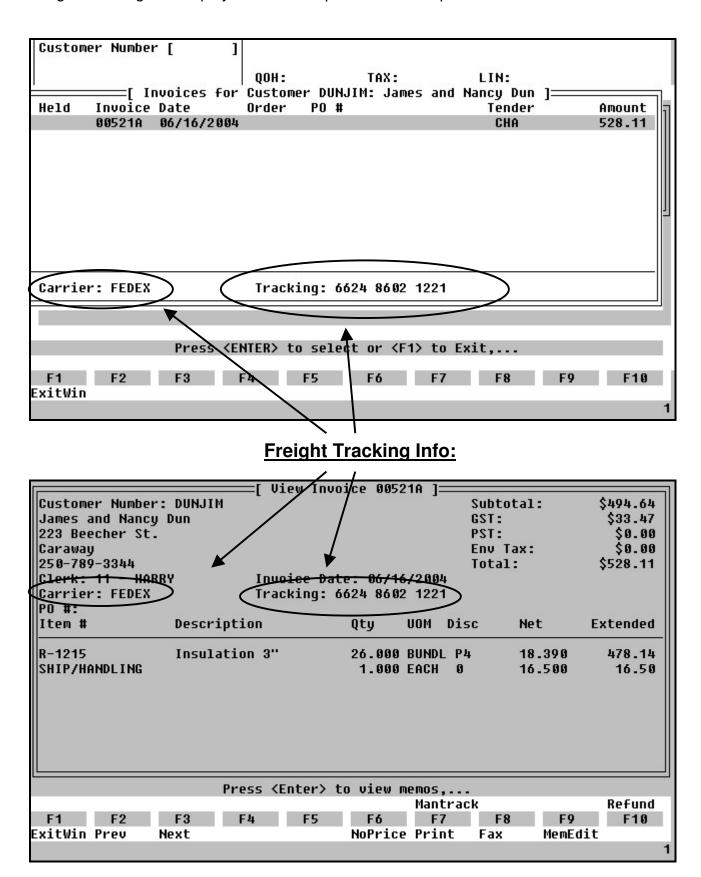
This information is readily viewed in Reprint - and can also be changed if necessary.

Bulletin 0011 – Freight Tracking
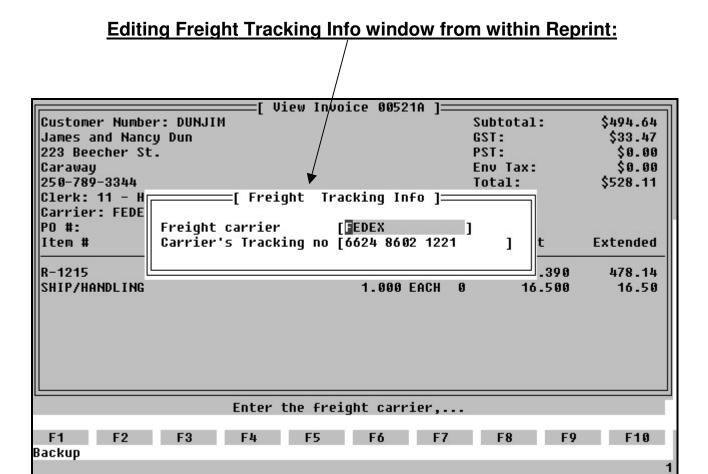
Freight Tracking Info displayed in several places in the Reprint screens:

```
Customer Number [           ]
                              |   QOH:          TAX:          LIN:
               [ Invoices for Customer DUNJIM: James and Nancy Dun ]
 Held   Invoice Date      Order    PO #                    Tender      Amount
        00521A  06/16/2004                                 CHA         528.11




 Carrier: FEDEX                    Tracking: 6624 8602 1221


              Press <ENTER> to select or <F1> to Exit,...

   F1       F2       F3       F4       F5       F6       F7       F8       F9       F10
 ExitWin
                                                                                      1
```

Freight Tracking Info:

```
                        [ View Invoice 00521A ]
 Customer Number: DUNJIM                         Subtotal:      $494.64
 James and Nancy Dun                             GST:           $33.47
 223 Beecher St.                                 PST:           $0.00
 Caraway                                         Env Tax:       $0.00
 250-789-3344                                    Total:         $528.11
 Clerk: 11   HARRY          Invoice Date: 06/16/2004
 Carrier: FEDEX             Tracking: 6624 8602 1221
 PO #:
 Item #              Description          Qty    UOM  Disc       Net      Extended

 R-1215              Insulation 3"      26.000 BUNDL  P4        18.390      478.14
 SHIP/HANDLING                           1.000 EACH   0         16.500       16.50




              Press <Enter> to view memos,...
                                         Mantrack                      Refund
   F1       F2       F3       F4       F5       F6       F7       F8       F9       F10
 ExitWin Prev    Next                       NoPrice Print    Fax    MemEdit
                                                                                      1
```

Bulletin 0011 – Freight Tracking

From within Reprint, the Freight Tracking Info may be accessed and corrected if desired.

<u>Editing Freight Tracking Info window from within Reprint:</u>

```
╔═══════════════════════[ View Invoice 00521A ]═══════════════════════╗
║ Customer Number: DUNJIM                        Subtotal:      $494.64 ║
║ James and Nancy Dun                            GST:            $33.47 ║
║ 223 Beecher St.                                PST:            $0.00  ║
║ Caraway                                        Env Tax:        $0.00  ║
║ 250-789-3344                                   Total:        $528.11  ║
║ Clerk: 11 - H ╔════════[ Freight  Tracking Info ]════════╗           ║
║ Carrier: FEDE ║                                           ║           ║
║ PO #:         ║  Freight carrier       [FEDEX         ]   ║           ║
║ Item #        ║  Carrier's Tracking no [6624 8602 1221  ] ║ t  Extended║
║               ╚═══════════════════════════════════════════╝           ║
║ R-1215                                                .390    478.14  ║
║ SHIP/HANDLING                      1.000 EACH  0     16.500    16.50  ║
║                                                                       ║
║                                                                       ║
║                                                                       ║
║                                                                       ║
║                                                                       ║
║                        Enter the freight carrier,...                  ║
╠═══════════════════════════════════════════════════════════════════════╣
║  F1       F2      F3      F4      F5      F6      F7      F8      F9     F10 ║
║ Backup                                                                ║
║                                                                     1 ║
╚═══════════════════════════════════════════════════════════════════════╝
```

NOTE: While the Freight Carrier and Carrier's Tracking number can be modified, the freight amount (and hence the invoice) is not available for change. This allows for corrections, or later updating, without affecting the customer's bill or accounting.

Summary: The new Freight Tracking feature provides quick, easy entry and recall of freight tracking information, saving valuable time for all business shipping products to customers.

To activate this new feature, users must be on version 7.1 or higher. For more information, please contact Mainframe Associates, Ltd. at 1-888-616-9912.